Hello everyone, hope your breaks have been sublime. This is our chance to leave our legacy and impart wisdom for next year's ASB. Please follow the directions of this post very closely, and check off the boxes in the document. These are due on **May 1**.

Most importantly, please message me if you have any questions I can help you with. We are innovating and each successor packet is unique (requiring a case-by-case evaluation).

**ASB Successor Packet Updated Mission**

To change the way ASB stores knowledge and ensure we achieve more with less effort.

We achieve this through centralizing knowledge and decentralizing responsibility (opposite of the old model, which did vice versa).

## New guiding principles

1. Effectiveness – Less effort, more effective
2. Removing redundancy – Remove any aspects if they are completely irrelevant to your role, or are not role-specific (in this case, move to a separate document)
3. Updated continuously – No more copying previous year documents and making new ones, but standing documents that change every year

## Directions

1. Copy Successor Packet of 2018-2019 into 2020 Folder
2. Process Successor Packet 18-19 - Add any useful information, remove bloat, and transfer non-role-specific sections to this document: https://docs.google.com/document/d/1g9EA04RrpavMcq9J1sXFrMNncW\_n\_2Kh8B6r8ztuiys/edit?usp=sharing
3. Process Successor Packet 17-18 – Same as 2
4. Process Successor Packet 15-16 – Same as 2
5. Combine with your own experiences – Add your personal tips, letters, and congratulations
6. Notify Braden that You Have Completed

This assignment is one of ASB’s most important end-of-the-year activities. I completely understand that these are not ideal conditions to work on, and am here to help you along the way. I have modified the workload so that it is hopefully substantially less than previous years. At most, this assignment should take you about 3 hours to complete, in contrast to several weeks.

https://docs.google.com/spreadsheets/d/1mPO7KhUnoq6kPXOf9EJJtkqUIS5KntFm1GnHtHeFa7A/edit?usp=sharing